

Personal Protective Equipment Use in Outpatient Settings and Urgent Care Centers

1. The greeter/receptionist should wear a mask with eye shield for all patients approaching the reception counter (mask can be reused by cleaning hands and placing in a paper bag after use).
2. Patient will immediately be asked if they have respiratory symptoms and, if yes, will be provided a level 1 mask and will be asked to wear it for the entire visit.
3. Patient will be asked about travel history and/or exposure risk per outpatient algorithm.
4. If **symptom and travel/exposure history are negative**, the greeter/receptionist will remove their mask (mask can be reused by cleaning hands and placing in a paper bag after use).
5. If **symptom and travel/exposure history are positive** per OP algorithm (suspicious for PUI), the person who rooms the patient will escort them immediately to an exam room wearing their mask with eye shield.
6. The person who rooms the patient will not touch the patient and will close the exam room door.
7. Always Instruct patient to keep mask on for their entire visit.
8. The MD/DO/APP will enter the room wearing a disposable gown, gloves, and mask with eye shield.