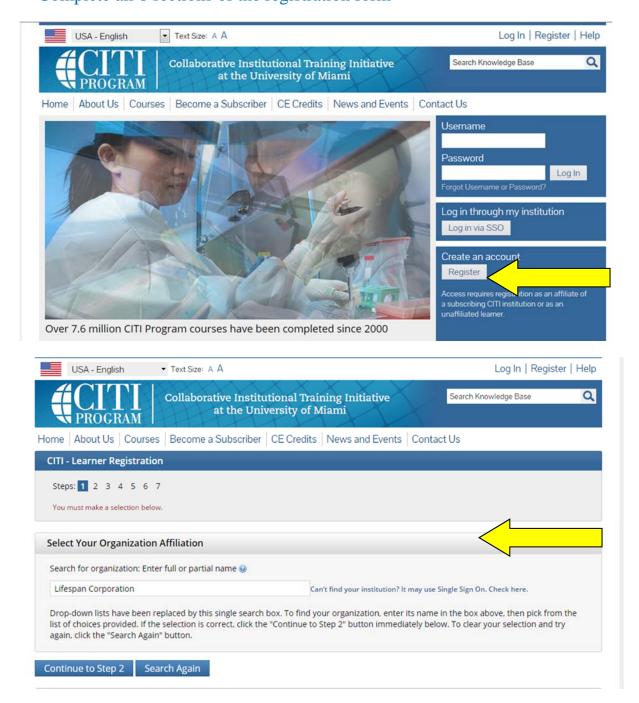
Instructions for completing Human Subject Protection Training via CITI Program

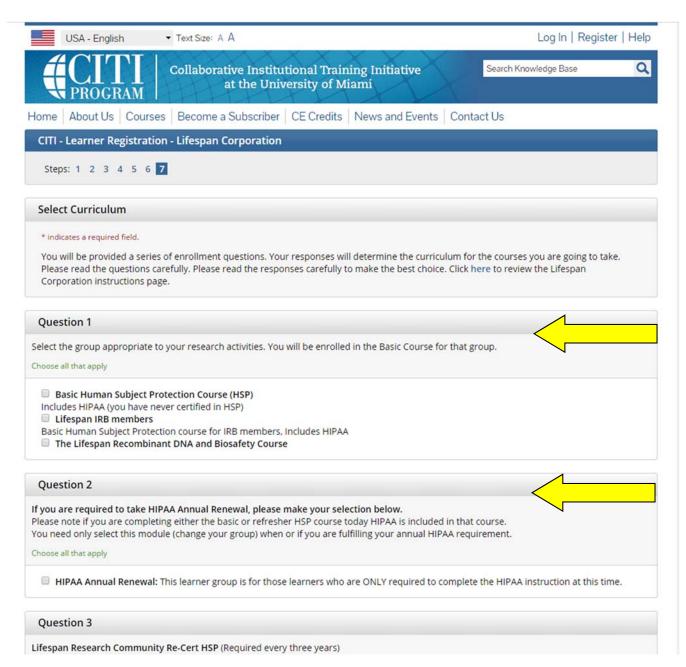
- 1. log onto the training website www.citiprogram.org
- 2. Register as a new user.

Select Lifespan from the drop down menu of affiliated institutions Select a user name and password for the site Complete all 6 sections of the registration form



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3. You will then be directed to the list of courses offered for Lifespan researchers For question 1- select Basic Human Subject Protection Course (HSP) For question 2- select HIPAA annual Renewal All of the other courses listed are optional Scroll to the end of the list and click on the button to continue



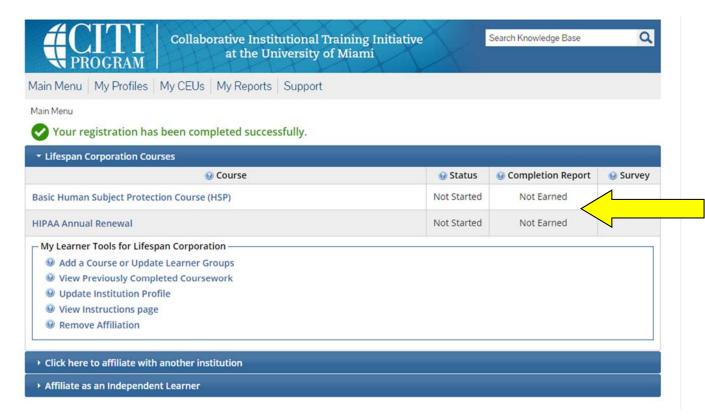
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4. You will be directed to the Main Menu and the modules for each selected course will be listed.

They will all say "not started"

Click on the course name to begin the course

Please complete the **Integrity Assurance** module presented at the top. The system will allow you to start taking the courses after completing it.



5. Complete the required modules and associated quizzes. You can complete all of the modules in one sitting, or complete some now and come back at a later time to continue working on the list.

When you complete all required modules successfully, you may print your completion report through the link: "Print Report" in the Learner's menu.

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